

CAREER ADVISING POLICY

This Career Advising Policy was adopted on the date indicated above and must be reviewed every two (2) years. It must be made available to students, parents, guardians and custodians, local post-secondary institutions and district residents. The policy must be posted in a prominent location on the School's [website](#).

The School shall:

1. Provide students with grade-level examples that link students' schoolwork to one or more career fields.
2. Create a plan to provide career advising to students in grades 6-12.
3. Provide additional interventions and career advising for students who are identified as at risk of dropping out of school. To this end the school shall:
 - a. Identify students who are at risk of dropping out of school using a locally-based and research-based method developed with input from classroom teachers, guidance counselors.
 - b. Develop a Student Success Plan for each at-risk student that addresses the student's academic pathway to successful graduation and the role of career technical education, competency-based education, and experiential learning, as appropriate, in that pathway.
 - i. Before the School develops a pupil's Student Success Plan, School staff will invite the student's parent, guardian or custodian to assist in developing the plan. If that adult does not participate in the plan development, the School will provide to the adult a copy of the Student Success Plan, a statement of the importance of a high school diploma, and a listing of the academic pathways available to the student in order to successfully graduate.
 - ii. Following the development of a Student Success Plan, the School will provide career advising to the student that is aligned with his or her Student Success Plan, and the School's career advising plan.
4. Provide training for employees on how to advise students on career pathways, including training on advising students using online tools.
5. Develop multiple clear academic pathways through high school that students may choose to earn a high school diploma.

6. Identify and publicize courses that can award students both traditional academic and career-technical credit.
7. Make each student's career advising documentation available to that student, the student's parent, guardian or custodian, and future schools that the student may attend. The School will not otherwise release the documentation without the written consent of the student's parent, guardian, or custodian, if the student is less than eighteen years old, or the written consent of the student, if he or she is at least eighteen years old.
8. Prepare students for transition from high school to their postsecondary destinations, including any special interventions that are necessary for students who need remediation in mathematics and English language arts.